Memo 2: GAMA Training, Mandatory for all staff

Fuller Jason <JFuller10@schools.nyc.gov>
Tue 9/6/2022 11:07 AM

To: **PSIS 157 Staff <PSIS157Staff@NYCDOE.onmicrosoft.com>**
Cc: leston alexis <leston_006@hotmail.com>

Good Morning,

Very excited to see the building so alive today. As I mentioned early, we are trying to be flexible and value your time the next two days by allowing you to manage your time when appropriate. To make this possible, I will continue to send you memos and tasks via email, so please plan your time accordingly. Sometimes it will just be memos to read through, other times it will involve tasks that need to be completed.

This memo requires all staff to log into their We Learn account and view 3 training videos on the new DOE application GAMA. This will eventually phase out ParentSquare in the coming days so it is vital you are prepared. GAMA will give teachers, parents, and students access to messaging, grades, and attendance. Our rollout plan for GAMA will be forthcoming.

Please adhere to the following due dates:

- Due Sunday 9/11/22:
    - NYC DOE Messaging Application- Submitting Attendance
- Due Friday 916/22:
    - NYC DOE Messaging Application- Managing Parent-Student Communication
    - NYC DOE Messaging Application- Managing Assignments in Grades

Training on GAMA (Grades, Messaging, Attendance Application)

[Loom Video on how to access training modules on Grades, Attendance, and Messaging](#)

(only 1 minute)

- Mandatory training for all staff (3 Total)
    - NYC DOE Messaging Application- Managing Parent-Student Communication
    - NYC DOE Messaging Application- Managing Assignments in Grades
    - NYC DOE Messaging Application- Submitting Attendance

How to access GAMA (your rosters may not be set yet)

Use your DOE login and password to access the [TeachHub](#) (it will be under DOE created tab)

[Video on how to access GAMA](#)

Jason Fuller
Assistant Principal
PS/IS 157 The Benjamin Franklin Magnet School
for Civic Leadership in Health & Science
Phone: 718.622.9285   Fax: 718.398.4155
jfuller10@schools.nyc.gov